

**CITY OF OAK HILL**  
**CITY COMMISSION MEETING**

CITY COMMISSION CHAMBERS – CITY HALL  
234 South US Highway 1  
Oak Hill, FL 32759  
(386) 345-3522

**June 9, 2014**  
**6:00PM**  
**MINUTES**



**A. OPENING**

1. Invocation
2. Pledge of Allegiance
3. Roll Call

**Present at Roll Call: Mayor Douglas Gibson, Commissioners Kathy Bittle, Robert Livingston, and Ron Engele. Vice Mayor Jeff Bracy was absent.**

**B. PRESENTATIONS - none**

**C. CITY ADMINISTRATION REPORTS**

1. Review of the Bills and Paid Interim Bills for May 27, 2014 and June 4, 2014. **No comments.**

2. Kelly Services

**A temporary office worker would be helping at City Hall with filing projects and scanning. This was provided for in the budget.**

3. CDBG Funding Update

**Mayor Gibson announced that Oak Hill's application ranked 16<sup>th</sup> of 22 on the State's list of requests for Housing Rehabilitation assistance, and that we would be notified on June 20<sup>th</sup> whether we are awarded CDBG funds and how much.**

4. Charter Review Workshop

**The Commission scheduled a joint workshop with the Charter Review Committee for Thursday, June 12, at 6:00PM, to discuss the proposed changes to the City Charter.**

**D. CITY ATTORNEY NON-AGENDA ITEMS - none**

**E. VOLUSIA COUNTY SHERIFF ITEMS - none**

**F. CITY PLANNER ITEMS**

**Helen Lavalley, Planning Solutions Corporation, gave this update:**

- **The request for re-zoning the Thompson property was sent to Volusia Growth Management Commission on May 27. The Planner will also be responding to a request for additional information relating to a public facilities analysis.**
- **She has submitted a technical assistance grant request with the Dept. of Economic Opportunity for \$25,000.**
- **She is preparing to start the updates to the Land Development Code for consistency with the Comprehensive Plan Evaluation and Appraisal Report.**

**G. CONSENT AGENDA**

1. Approval of the May 12, 2014 Commission Meeting Minutes

**Commissioner Robert Livingston made a motion, seconded by Commissioner Kathy Bittle, to approve the minutes of the May 12 meeting. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 4-0.**

**H. OLD BUSINESS**

- 1.

**After the second reading (by heading only) of Ordinance 2014-03, Commissioner Ron Engele made a motion, seconded by Commissioner Livingston, that the ordinance be adopted. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 4-0.**

## **ORDINANCE NO. 2014-03**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 372 BEEHIVE DRIVE CONTIGUOUS TO THE CITY OF OAK HILL; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

2.

After the second reading (by heading only) of Ordinance 2014-04, Commissioner Ron Engele made a motion, seconded by Commissioner Bittle, that the ordinance be adopted. Roll Call Vote: Mayor Gibson, Yes; Commissioner Engele, Yes; Commissioner Livingston, Yes; Commissioner Bittle, Yes. The motion carried 4-0.

## **ORDINANCE NO. 2014-04**

**AN ORDINANCE OF THE CITY OF OAK HILL, VOLUSIA COUNTY, FLORIDA, ANNEXING BY VOLUNTARY PETITION PROPERTY LOCATED AT 370 RIVER ROAD CONTIGUOUS TO THE CITY OF OAK HILL; REDEFINING BOUNDARIES OF THE CITY OF OAK HILL TO INCLUDE SAID PROPERTY; DIRECTING THE CITY CLERK TO FILE THE ORDINANCE WITH THE CLERK OF THE CIRCUIT COURT, WITH THE CHIEF ADMINISTRATIVE OFFICER OF VOLUSIA COUNTY AND WITH THE DEPARTMENT OF STATE; PROVIDING FOR CONFLICTING ORDINANCES; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.**

### **I. NEW BUSINESS**

#### **1. Renewal of contract with HEADLINE SURFER**

The Commission agreed by consensus not to renew a contract with HEADLINE SURFER. A letter of thanks will be sent.

#### **2. B.I.S. Digital Installation Proposal**

The Mayor stated that although the City Clerk found funds in the budget for a badly needed new system for recording City meetings and the Commission approved the purchase, she requested that it be reviewed at this meeting. Commissioner Livingston raised his concerns about the cost of the BIS Digital proposal and wanted additional bids. Mayor Gibson outlined the features, including the software capabilities and the combustion-proof wiring, and stated he believes that this is the going rate for this standard of equipment, installed. Mike Arman, Magda Lane, stated that he felt that \$11,000 is too high. Lyn Seaward, Ezra Road, stated that it would be money well-spent. The Mayor reminded everyone that City Clerk/Administrator Kohn Evans had compared features and prices of systems used by other cities. Commissioner Engele added that the fireless wiring is probably required by code. Finally, the Commission agreed by consensus to table the decision until after further research and quotes.

### **J. CITY GOALS**

Annexations: no discussion

ISBA: The Interlocal Service Boundaries Agreement will be on the agenda for the second June County Council Meeting. Mayor Gibson plans to attend, and so will City Clerk/Administrator Kohn Evans and City Planner Helen Lavalley if available.

Road Repair: The paving company is yet to bring a proposal for a portion of Lagoon Avenue. Item is tabled for next meeting.

Water and Sewer: The City Planners have recently toured the City and request direction from the City, perhaps a workshop, to include discussion of annexations and also the outlook for extending water and sewer. Commissioner Engele would contact Sterling Carroll, and pointed out that Eugene Kowalski's plans and footprint for his 42 properties could provide the City help toward the goal of water hook-up, providing a leg to Gaines Street. Mayor Gibson suggested also re-approaching Zahn Engineering for advice on the routing.



## K. BOARDS AND COMMITTEES

EZDA (Enterprise Zone Development Agency)

Mike Arman stated that he will send the bank a map of Oak Hill's boundaries as requested.

He also had a list of people interested in buying pink Oak Hill promotional hats. Commissioner Livingston made a motion to order 30 pink caps to sell at \$12 each, but there was no second, so the motion died.

Waterfront Committee – no report

PLDRC (Planning & Land Development Regulation Commission)

The Mayor announced that we need to fill PLDRC membership vacancies. Mr. Wheeler is retiring and Mr. Davis has resigned.

Charter Review Committee – no report

Parks and Recreational Advisory Board – no report

## L. CITIZEN PARTICIPATION (NON AGENDA ITEMS) – none

## M. COMMENTS AND CONCERNS FROM THE COMMISSIONERS

Commissioner Livingston asked that all commissioners be notified of meetings taking place at City Hall. The Mayor agreed this would be good, as long as the Sunshine Law is not violated.

Commissioner Engele welcomed anyone who would like to help clean up the Saints & Sinners Cemetery to join the next morning's work party.

Commissioner Engele passed out a photo showing a portion of River Road near the City Pier. Jim Goodrich of Goodrich Seafood Restaurant spoke, asking to discuss the dangerous lack of parking in that area, a need we have had for years. County Council Chair Jason Davis, who is now aware of the parking situation, will consult the County Engineer for ideas. Commissioner Engele and Mr. Goodrich hope there will be a partnership between the City, the County, and the restaurant to work on this. Commissioner Livingston stated he really supports this idea. Mr. Goodrich went on to address an issue with the culverts, repeatedly being filled up and then cleared. Mr. Goodrich feels "the Bayou" no longer serves as anything but a mosquito hatching ground. Mr. Goodrich also stated that property owner Larry Csonka has many plans to attract people to Oak Hill's waterfront, enhancing our City as a destination, but this can't happen without sufficient parking.

Mayor Gibson brought up the idea that the City find grant money to offer to buy the property we lease from Jimmie Vann and Del Dewees.

Beth Lemke, Planning Solutions, explained that seven coastal cities are together seeking \$275,000 grant money for a Waterfront Plan, a plan promoting access, water quality, economic development opportunities, etc. She is sure that Oak Hill's need for River Road parking spaces could be included.

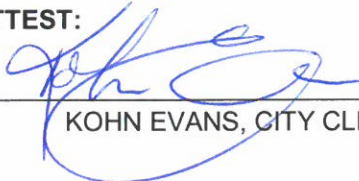
## N. ADJOURNMENT – 7:00PM

Note: In accordance with Resolution 2006-17, a three (3) minute time limitation per speaker will be imposed. A speaker may address the Commission for a maximum of three (3) minutes during the Public Participation portion of the meeting, and for a maximum of three (3) minutes during any specific Agenda topic. Pursuant to Florida Statute 166.041 (3) (A), if an individual decides to appeal any decision made with respect to any matter considered at a meeting or hearing, that individual will need a record of the proceedings and will need to ensure that a verbatim record of the proceedings is made.



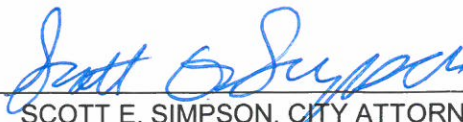
DOUGLAS GIBSON, MAYOR

ATTEST:



KOHN EVANS, CITY CLERK/ADMINISTRATOR

APPROVED FOR LEGALITY AND FORM:



SCOTT E. SIMPSON, CITY ATTORNEY